



Marquee Booking Form

Complete the form below as accurately as possible so that you may receive a quote and information relevant to your event.

Once you select a specific date, we will hold that date tentatively for up to 14 working days so that you can finalise the arrangements without the worry of your chosen date being taken by another event.

Booking Details

Event Name:.....

Event Date: Set up Date: Pack up Date:

Ground: Solid (e.g. concrete) soft (e.g. grass/soil)

Venue Address:.....

Weather Forecast:.....(Rain/Wind may affect set up)

Your Contact Details

First & Last Name:.....

Email:.....Phone:.....

Business/Organisation Name:.....

Billing Address:.....

Suburb:.....State:.....PC:.....

Payment Amount \$500.00

Deposit Amount (25%) \$125.00

Payment in full to be deposited into the account by the Setup Date.

Bendigo Bank

BSB: **633-000**

ACC: **151589876**

REFERENCE: **NAME & HIRE DATE**

Office Use Only:

Setup Date: **Pack up Date:**

Payment Due Date:

Deposit Paid: \$..... **Bond Paid: \$**.....

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